

28 November 1958

MEMORANDUM FOR: [REDACTED]

Assistant to the Director

25X1

SUBJECT : December Senior Staff Meeting

REFERENCE : Memo dtd 21 Nov 58 to [REDACTED]
subj: same as above

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1. Pursuant to your request in the referenced memorandum, the following items are suggested for the Director's Senior Staff Meeting on 1 December 1958:

- a. Mr. Gordon Stewart is prepared to give a final report on the recent UGF and PSAS campaigns.
- b. The Director may wish to call upon Mr. John Warner to brief the group with respect to recent decisions concerning Congressional relationships during the forthcoming session.
- c. The Director may himself wish to speak briefly on our budgetary problems and the outlook for FY 1960.

2. At the November Senior Staff Meeting the Director asked that each component provide him with suggestions as to how such meetings might be most profitably used. In response to this request, this office asked the various offices and staffs of the Support group to advise us of those subjects which they felt would be of general interest and from which they might derive the greatest benefit. Attached hereto for your review are the replies which we received from each. It would be very much appreciated if these memoranda could be returned to us after they have served your purposes.

25X1

[REDACTED]
Executive Assistant to the
Deputy Director (Support)

Attachments